

**Town of Corte Madera Regular Town
Council Meeting**

Charles Lee
Mayor

Eli Beckman
Vice Mayor

Fred Casissa
Councilmember

Pat Ravasio
Councilmember

Rosa Thomas
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Adam Wolff
Town Manager

Amy Ackerman
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall Council Chambers
240 Tamal Vista Blvd.
Ste. 108
Corte Madera, CA 94925
townofcortemadera.org

**TUESDAY, JUNE 20, 2023
6:30 PM**

The Council will meet in person.

Members of the public may attend the meeting in person, or view and participate in the meeting remotely through the following link: <https://us06web.zoom.us/j/84104397707>
(No Pre-Registration Needed- Click on Link at Meeting Start Time)
You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 841 0439 7707)
Or iPhone one-tap: +14086380968,,84104397707#

Submit public comment by:

1. Emailing publiccomment@tcmmail.org prior to 5:00 P.M. on the day of the meeting.
2. Attending the meeting in-person at the Interim Council Chambers, 240 Tamal Vista Blvd., Suite 108, Corte Madera.
3. Selecting the "Raise Hand" icon in the Zoom meeting, or dialing *9 if calling in to the meeting.

Click [here](#) for information on how to attend the meeting in person, participate remotely or submit public comment. To download the complete agenda packet for this meeting, visit our archive center by clicking [here](#).

Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The Town Council meeting will not be cancelled if any technical problems occur during the meeting.

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

Any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS: None

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of

the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.A. Adopt Proclamation in Support of Parks Make Life Better Month – July, 2023

Recommendation: Adopt proclamation as requested

[4.A. Proclamation](#)

4.B. Adopt Resolution No. 31/ 2023 Approving the Requirements and Expectations for Serving on a Corte Madera Advisory Body or Committee

Recommendation: Adopt resolution as requested

[4.B. Staff Report and Attachments](#)

4.C. Accept Accounts Payable Warrants for May, 2023

Recommendation: Accept item as requested

[4.C. Staff Report and Attachments](#)

4.D. Accept Revenue and Expenditure Report for May, 2023

Recommendation: Accept item as requested

[4.D. Staff Report and Attachments](#)

4.E. Adopt Resolution No. 32/2023 Establishing the Appropriations Limit for Fiscal Year 2023- 2024

Recommendation: Adopt resolution as requested

[4.E. Staff Report and Attachments](#)

4.F. Waive the Interview Process and Make the Following Appointments for Two-Year Terms Commencing July 1, 2023 and Expiring June 30, 2025: (1) Re-Appoint David Bell, Bob Bundy and Brian Schnarr to the Flood Control Board; (2) Re-Appoint Christopher McBride to the Sales Tax Citizens' Oversight Committee; (3) Re-Appoint Tony Garza and David MacPherson to the Bicycle Pedestrian Advisory Committee (BPAC) and (4) Appoint Alison Marquiss to represent the Town of Corte Madera on the Marin/Sonoma Mosquito and Vector Control District Board

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments](#)

4.G. Approve Minutes of the June 6, 2023 Town Council Regular Meeting

Recommendation: Approve item as requested

[4.G. 06.06.23 Draft Town Council Regular Meeting Minutes](#)

5. PUBLIC HEARINGS

5.A. Review and Possible Adoption of Resolution No. 33/2023 Approving the Town Operating Budget for Fiscal Year 2023-2024 (*This is a two-meeting item, introduced on June 6, 2023*)

Recommendation: Conduct public hearing and adopt resolution as requested

[5.A. Staff Report and Attachments](#)

5.B. Consideration and Possible Action to: 1) Adopt Resolution No. 34/2023 Repealing the 2015 – 2023 Corte Madera Housing Element and Adopting the 2023 – 2031 Corte Madera Housing Element Update; and 2) Adopt Resolution No. 35/2023 Adopting the Update to the Safety Element Including Changes to Chapter 7 (Flooding & Flood Plain Management) and Chapter 8 (Public Safety & Hazards) of the 2009 Corte Madera General Plan and Confirming that the Town Council's Findings

and Conclusions Regarding the Final Subsequent Environmental Impact Report (SEIR), and Certification Thereof in Town Council Resolution No. 02/2023 Apply to the Proposed Safety Element Update

Recommendation: Conduct public hearing and adopt resolutions as requested

[5.B. Staff Report and Attachments](#)

6. BUSINESS ITEMS

- 6.A.** Consideration and Possible Approval to Perform a One-time Application of Herbicides to the East and West Fields at Town Park for the Purpose of Improving the Sports Field Conditions

Recommendation: Approve item as requested

[6.A. Staff Report and Attachments](#)

- 6.B.** Report and Presentation on the Town Hall Project Interior Finishes and Furniture Selection

Recommendation: Receive update and provide comments to staff

[6.B. Staff Report](#)

- 6.C.** Consideration and Possible Adoption Resolution No. 36/2023 Approving the Assistant Town Manager Classification, Job Description and Establishing Salary Range of \$12,454 to \$15,137 (*This is a two-meeting item introduced on June 6, 2023*)

Recommendation: Adopt resolution as requested

[6.C. Staff Report and Attachments](#)

7. COUNCIL REPORTS

- Town Manager Report
- Town Council Reports

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.A.** Review of Draft Agenda for Tuesday, July 18, 2023 Town Council Meeting (*July 4, 2023 Town Council Meeting was approved for cancellation by Council action at the June 6, 2023 meeting*)

Recommendation: Review item and provide direction to staff

[8.A. 07.18.23 Draft Town Council Agenda](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council unless otherwise noted. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports and materials related to agenda items are usually available by 5:00 p.m., the Friday prior to a regularly scheduled Council Meeting and available for review in the Town Clerk's Office and on the Town's website via the hyperlinks included on the agenda which can be found at www.townofcortemadera.org/681/Agendas-Minutes-and-Notices. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 240 Tamal Vista Blvd., Ste. 110, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m. and on the Town's website.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by

the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at www.townofcortemadera.org and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org