

**Town of Corte Madera Regular Town
Council Meeting**

Fred Casissa
Mayor

Charles Lee
Vice Mayor

Eli Beckman
Councilmember

Leila Mongan
Councilmember

Bob Ravasio
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Todd Cusimano
Town Manager

Amy Ackerman
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall Council Chambers
240 Tamal Vista Blvd.
Ste. 108
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, JUNE 21, 2022

6:30 PM

This meeting will take place in person, with video/teleconference option

NOTICE TO PUBLIC:

The Corte Madera Town Council may meet by teleconference, in-person, or in a hybrid manner, consistent with the Brown Act as amended by AB 361 (2021).

Members of the public may attend the meeting in person, or view and participate in the meeting remotely through the following link: <https://us06web.zoom.us/j/84104397707>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 841 0439 7707)

Or iPhone one-tap: +14086380968,,84104397707#

Submit public comment by:

1. Emailing publiccomment@tcmmail.org prior to 5:00 P.M. on the day of the meeting,
2. Attending the meeting in-person at the Interim Council Chambers, 240 Tamal Vista Blvd., Suite 108, Corte Madera
3. Selecting the "Raise Hand" icon in the Zoom meeting, or dialing *9 if calling in to the meeting.

Click [here](#) for information on how to attend the meeting in person, participate remotely or submit public comment.

To download the complete agenda packet for this meeting, visit our archive center by clicking [here](#).

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

- 1.A. Moment of Silence in Memory of Phyllis Metcalfe, Corte Madera Planning Commissioner

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS:

Presentation items are for informational and discussion purposes only. Council will not take formal action on these items.

3.A. Presentation of Award:

Michael Nakagaki, Floodplain Management and Insurance Branch Chief representing FEMA Region 9, will present the Town of Corte Madera with a Community Rating System (CRS) Class 6 Plaque and will commend the Town for its hard work, commitment to higher standards of floodplain management, and contribution to flood-risk mitigation measures.

3.B. Presentation Of The Following Proclamations:

- [Proclamation Recognizing the Month of June as National Immigrant Heritage Month](#)
- [Proclamation Declaring July 2022 as Parks Make Life Better Month](#)

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

4.A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only

(Standard procedural action – no backup information provided)

4.B. Adopt Resolution No. 35/2022 Authorizing Teleconference Meetings Of The Legislative Bodies Of The Town Of Corte Madera Pursuant To Government Code section 54953(e) of the Brown Act, in the Event it is Necessary

Recommendation: Adopt Resolution as requested

[4.B. Staff Report and Attachments](#)

4.C. Authorize The Director Of Public Works To Approve The Plans And Contract Documents, Authorize The Advertisement For Bids, And Award A Construction Contract To The Lowest Responsible And Responsive Bidder For A Base Bid Amount, Not To Exceed \$2,100,000 Plus A 10% Contingency For The 2022 Road Resurfacing Project No. 21-001.

Recommendation: Provide authorization as requested

[4.C. Staff Report and Attachments](#)

4.D. Adopt Resolution No. 36/2022 Establishing the Appropriations Limit for Fiscal Year 2022-2023

Recommendation: Adopt Resolution as requested

[4.D. Staff Report and Attachments](#)

4.E. Adopt Resolution No. 37/2022 (1) Endorsing the Corte Madera Lions Club "Classic & EV Car Show" Fundraiser, and (2) Allowing Six Temporary Signs in the Public Right-of-Way from August 22, 2022 to September 10, 2022 Publicizing the "Classic & EV Car Show" Fundraiser scheduled for September 10, 2022

Recommendation: Adopt Resolution as requested

[4.E. Staff Report and Attachments](#)

- 4.F.** Approve Appointments Of Members To The Following Commissions And Committees:
- (1) Planning Commission - Appoint Bob Bundy As Interim Planning Commissioner Until A Recruitment Can Be Conducted to Fill A Vacant Seat With Term Expiring June 30, 2024; and
 - (2) Climate Action Committee - Waive Interview Process And Appoint Leslie Alden, David Johnson, Amy Rouas And Martin Wahl To Two-Year Terms Commencing July 1, 2022 And Expiring June 30, 2024 And Appoint Meredith Foster, Hilde Simon And Phil Simon To One-Year Terms Commencing July 1, 2022 And Expiring June 30, 2023 As There Were Not More Applicants Than Available Seats.

Recommendation: Approve item as requested

[4.F. Staff Report and Attachments](#)

- 4.G.** Accept Revenue and Expenditure Report for May 2022

Recommendation: Accept item as requested

[4.G. Staff Report and Attachments](#)

- 4.H.** Approve Minutes of the June 7, 2022 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.H. 6.7.22 Draft Town Council Meeting Minutes](#)

5. PUBLIC HEARINGS:

- 5.A.** Review and Possible Adoption of Resolution No. 38/2022 Approving the Town Operating Budget for Fiscal Year 2022-2023 and Providing Direction to Staff As Appropriate (This is a two-meeting item, introduced on June 7, 2022)

Recommendation: Discuss and consider adoption of resolution

[5.A. Staff Report and Attachments](#)

6. BUSINESS ITEMS:

- 6.A.** Receive Update and Provide Direction to Staff Regarding Potential Modifications to the Housing Opportunity Sites for the Housing Element

Recommendation: Receive update and provide direction as requested

[6.A. Staff Report and Attachments](#)

- 6.B.** Consideration And Possible Action to:

- (1) Move to Rescind Council's Vote Adopting Resolution No. 34/2022 (1) Calling for an Election on November 8, 2022 for Three Councilmembers and a Measure Renewing the Special Parcel Tax for Paramedic Services, and (2) Requesting the County of Marin to Consolidate the Election; and
- (2) Adopt Resolution No. 39/2022 (1) Calling for an Election on November 8, 2022 for Three Councilmembers and a Measure, With Revisions to the Previously Approved Ballot Language, Renewing the Special Parcel Tax for Paramedic Services, and (2) Requesting the County of Marin to Consolidate the Election

Recommendation: Discuss and consider rescinding vote on Resolution No. 34/2022 and adopting new resolution as requested

[6.B. Staff Report and Attachments](#)

- 6.C.** Consideration and Possible Adoption of Resolution No. 40/2022 to (1) Create New Position Classification Titled Public Works Inspector, With a Salary Range of \$7,233 to \$8,793 Per Month; and (2) Amend Compensation Schedule C – Mid Management Employees, to Add New Position and Salary Range (This is a two meeting item per Council Policy, introduced on June 7, 2022)

Recommendation: Discuss and consider adoption of resolution as requested

[6.C. Staff Report and Attachments](#)

7. COUNCIL REPORTS

- Town Manager Report
- Town Council Reports

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

- 8.A.** Review of Draft Agenda for Tuesday, July 19, 2022 Town Council Meeting (July 5, 2022 Town Council Meeting was approved for cancellation by Council action at the June 7, 2022 meeting)

Recommendation: Review item and provide direction to staff

[8.A. 7.19.22 Draft Town Council Agenda](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council unless otherwise noted. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive, Corte Madera 94925) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 240 Tamal Vista Blvd., Ste. 110, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.