

**Town of Corte Madera Regular Town
Council Meeting**

Fred Casissa
Mayor

Charles Lee
Vice Mayor

Eli Beckman
Councilmember

Leila Mongan
Councilmember

Bob Ravasio
Councilmember



THE TOWN OF
CORTE MADERA
MARIN COUNTY CALIFORNIA

Adam Wolff
Interim Town Manager

Amy Ackerman
Town Attorney

Rebecca Vaughn
Town Clerk

Town Hall Council Chambers
240 Tamal Vista Blvd.
Ste. 108
Corte Madera, CA 94925
townofcortemadera.org

TUESDAY, AUGUST 16, 2022

6:30 PM

This meeting will take place in person, with video/teleconference option

NOTICE TO PUBLIC:

The Corte Madera Town Council may meet by teleconference, in-person, or in a hybrid manner, consistent with the Brown Act as amended by AB 361 (2021).

Members of the public may attend the meeting in person, or view and participate in the meeting remotely through the following link: <https://us06web.zoom.us/j/84104397707>

(No Pre-Registration Needed- Click on Link at Meeting Start Time)

You may call in using: 1 (408) 638-0968 (Zoom webinar ID: 841 0439 7707)

Or iPhone one-tap: +14086380968,,84104397707#

Submit public comment by:

1. Emailing publiccomment@tcmmail.org prior to 5:00 P.M. on the day of the meeting,
2. Attending the meeting in-person at the Interim Council Chambers, 240 Tamal Vista Blvd., Suite 108, Corte Madera
3. Selecting the "Raise Hand" icon in the Zoom meeting, or dialing *9 if calling in to the meeting.

Click [here](#) for information on how to attend the meeting in person, participate remotely or submit public comment.

To download the complete agenda packet for this meeting, visit our archive center by clicking [here](#).

1. CALL TO ORDER, ROLL CALL AND SALUTE TO THE FLAG

2. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each regular Town Council meeting, any member of the public may address the Town Council concerning any item not on the Council's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Council may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Council, no further comment from the public will be permitted unless authorized by the Mayor or the Council and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Council or as otherwise limited by order of the Mayor or Council.

3. PRESENTATIONS:

Presentation items are for informational and discussion purposes only. Council will not take formal action on these items.

- 3.A. CalTrans Presentation to Council: Draft Initial Study with Proposed Negative Declaration (IS/ND) for the Highway 101 at Tamalpais Drive Overcrossing Project Including the Six Project Alternatives; Followed by Discussion and Possible Adoption of Resolution No. 43/2022 in Support of Alternative 4B

[3.A. Material for Discussion](#)

4. CONSENT CALENDAR

The purpose of the Consent Calendar is to group items together which are routine or have been discussed previously and do not require further discussion. They will be approved by a single motion. Any member of the Town Council, Town Staff, or the Public may request removal of an item for discussion. Rescheduling of the item(s) will be at the discretion of the Mayor and Town Council.

- 4.A. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only

(Standard procedural action – no backup information provided)

- 4.B. Adopt Resolution No. 44/2022 Authorizing Teleconference Meetings Of The Legislative Bodies Of The Town Of Corte Madera Pursuant To Government Code section 54953(e) of the Brown Act, in the Event it is Necessary

Recommendation: Adopt Resolution as requested

[4.B. Staff Report and Attachments](#)

- 4.C. Approve Second Amendment to Lease Agreement for a Five Year Agreement with Golden Gate Properties, LLC on Town Property Located at 2000 Redwood Highway

Recommendation: Approve item as requested

[4.C. Staff Report and Attachments](#)

- 4.D. Third Amendment To Agreement With Renne Public Law Group To Increase The Hourly Rate By \$10 For Both Basic Town Attorney and Specialized Legal Services

Recommendation: Approve item as requested

[4.D. Staff Report and Attachments](#)

- 4.E. Ratify Decision of the Director Of Public Works To Reject All Bids For 2022 Road Resurfacing Project And Rebid With Reduced Scope And Split Project In Two Phases; and Authorize the Director of Public Works to Award a Construction Contract to the Lowest Responsible and Responsive Bidder for a Not to Exceed Base Bid Amount of \$2,000,000 Plus an Additional 10% Contingency for the 2022 Road Resurfacing Project – Phase 1, No. 22-005

Recommendation: Ratify decisions as requested

[4.E. Staff Report and Attachments](#)

- 4.F. Adopt Resolution No. 45/2022 Authorizing Installation of Four Temporary Banners in the Public Right-of-Way from September 1, 2022 to December 31, 2025 Publicizing the Transportation Authority of Marin's (TAM) Street Smarts Campaign for Driver, Pedestrian,

and Cyclist Safety

Recommendation: Adopt Resolution as requested

[4.F. Staff Report and Attachments](#)

- 4.G.** Adopt Resolution No. 46/2022 Designating The Town Manager As The Primary Representative To The Marin Emergency Radio Authority (MERA) Governing Board And Reaffirming The Designation Of The Public Works Director As Alternate Representative

Recommendation: Adopt Resolution as requested

[4.G Staff Report and Attachments](#)

- 4.H.** Accept Quarterly Investment Report For April 1 Through June 30, 2022

Recommendation: Accept item as requested

[4.H. Staff Report and Attachments](#)

- 4.I.** Accept Warrants and Payroll for July, 2022

Recommendation: Accept item as requested

[4.I. Staff Report and Attachments](#)

- 4.J.** Approve Minutes of the July 19, 2022 Regular Town Council Meeting

Recommendation: Approve item as requested

[4.J. 7.19.22 Draft Town Council Meeting Minutes](#)

5. PUBLIC HEARINGS:

- 5.A.** Public Hearing To Discuss and Consider Adoption Of Urgency Ordinance No. 1021 Of The Town Council Of The Town Of Corte Madera, Pursuant To California Government Code Section 36937(B), Barring Evictions In The Town Of Corte Madera Through September 30, 2022 Due To The Public Health Emergency Arising From COVID-19

Recommendation: Discuss and consider adoption of Ordinance

[5.A. Staff Report and Attachments](#)

6. BUSINESS ITEMS:

- 6.A.** Receive Update on Public Comment Received on Draft Housing Element and Possible Direction to Staff Regarding Submission of Revised Draft Housing Element to the California Department of Housing and Community Development (HCD) for its 90-day review

Recommendation: Receive update and provide direction as requested

[6.A. Staff Report and Attachments](#)

- 6.B.** Consideration and Possible Approval of Draft Response to the 2021-2022 Marin County Civil Grand Jury Report: *Electrifying Marin's Buildings: A Countywide Approach* (response required by 9/06/22)

Recommendation: Discuss and consider approval of response as requested

[6.B. Staff Report and Attachments](#)

- 6.C.** Consideration and Possible Adoption of Resolution No. 47/2022 To (1) Create New Position Classification Titled Climate Action and Adaptation Coordinator, With a Salary Range of

\$7,413 to \$9,011 Per Month; and (2) Amend Compensation Schedule C – Mid Management Employees, to Add New Position and Salary Range (This is a two meeting item per Council Policy, introduced on July 19, 2022)

Recommendation: Discuss and consider adoption of Resolution as requested

[6.C. Staff Report and Attachments](#)

7. COUNCIL REPORTS

- Town Manager Report
- Town Council Reports

8. DISCUSSION OF DRAFT AGENDA FOR UPCOMING TOWN COUNCIL MEETING

8.A. Review of Draft Agenda for Tuesday, September 6, 2022 Town Council Meeting

Recommendation: Review item and provide direction to staff

[8.A. 9.6.22 Draft Town Council Agenda](#)

9. ADJOURNMENT

ORDER OF BUSINESS: The Sanitary District No. 2 (SD2) meetings begin upon conclusion of the meeting of the Corte Madera Town Council unless otherwise noted. Agendas for SD2 are posted separately.

REPORTS: Town Council Staff Reports are usually available by 5:00 p.m., Friday prior to the Council Meeting, and may be obtained at the Corte Madera Town Hall, or by calling 415-927-5050. Copies of the reports relating to agenda items are available for review in the Town Clerk's Office, at the Corte Madera Library, Fire Station 13 (5600 Paradise Drive, Corte Madera 94925) and <https://www.townofcortemadera.org/681/Agendas-Minutes-and-Notices>. Materials related to an item on this agenda that have been submitted to the Town Council or staff after distribution of the agenda packet are available for public inspection in the Town Clerk's Office located at Town Hall, 240 Tamal Vista Blvd., Ste. 110, Corte Madera, CA 94925, during normal business hours, 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the Town Clerk at 415-927-5085. For auxiliary aids or services or other reasonable accommodations to be provided by the Town at or before the meeting please notify the Town Clerk at least 3 business days in advance of the meeting date. If the town does not receive timely notification of your reasonable request, the Town may not be able to make the necessary arrangements by the time of the meeting.

NOTIFICATION LIST: To sign up to receive automatic notifications regarding meetings and agendas, please visit the Town's website at <https://www.townofcortemadera.org> and click on "Notify Me" to register, or email the Town Clerk at: rvaughn@tcmmail.org.